

**JEFFERSON COUNTY BOARD  
COMMITTEE MINUTES**

**April 24, 2019**

Executive Committee

1. **Call to Order**  
Meeting was called to order by Rinard at 8:30 a.m.
2. **Roll Call**  
**Administration and Rules Committee Members**  
Members present: Jim Mode, Amy Rinard and Jim Schroeder. Steve Nass present at 8:35 a.m.  
Excused: Jim Braugher  
  
Others Present: Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Audrey McGraw, County Clerk; Sarana Stolar, Paralegal, Corporation Counsel; Anita Martin, Lake Mills, Supervisor Brandon White; Supervisor Walt Christensen; Frankie Fuller; Terri Palm, Human Resources Director and Joe Nehmer, Parks Director.
3. **Certification of compliance with Open Meeting Law Requirements**  
Wehmeier certified compliance with the Open Meetings Law.
4. **Review of Agenda**  
No changes made.
5. **Public Comment**  
Martin asked everyone to fill out the Community Health Survey for Jefferson & Dodge Counties and encourage their constituents to fill it out as well.
6. **Approval of the March 27, 2019 committee meeting minutes**  
Draft minutes were provided for review.  
  
Motion by Mode/Schroeder to approve the March 27, 2019 committee meeting minutes as presented. Motion passed 3-0.
7. **Approval of the April 16, 2019 county board minutes**  
Draft minutes were provided for review.  
  
Motion by Schroeder/Mode to approve the April 16, 2019 County Board minutes as corrected. Motion passed 3-0.
8. **Communications**  
None
9. **Discussion and possible action on resolution to conduct advisory referendum to create an independent nonpartisan redistricting commission**  
A copy of a draft resolution was provided for review. White discussed the resolution. The committee supports this resolution.  
  
Motion by Schroeder/Nass to forward this resolution to the County Board for their consideration at the May county board meeting. Motion passed 4-0.
10. **Discussion on Intergovernmental Study with Wisconsin Policy Forum**  
Wehmeier explained that this study will help our forms of government work together. No action taken. No action taken.
11. **Discussion and possible action on amending the Intergovernmental Agreement with Dodge County for Economic Development Services**  
A draft resolution was provided for review. Wehmeier discussed the resolution. This will allow the hiring of a contract employee to help in Dodge County. No action taken.  
  
Motion by Schroeder/Mode to support this resolution and forward to the County Board for their consideration at the May county board Meeting. Motion passed 4-0.

12. **Discussion and updates on Strategic Plan**

Handouts on the future of Jefferson County and future goals were provided for review. Nass suggested adding the Glacial Heritage Area to the goals. There will be a presentation to the county board at their May meeting. No action taken.

13. **Discussion and possible action on restructuring of County Board committees**

The committee reviewed and discussed Schroeder's recommendations. It was suggested to start with combining one committee on a trial basis. Some of the combinations that were suggested include: Finance and Human Resources Committees; Land & Water, Planning and Zoning and Solid Waste/Air Quality Committees; Land & Water and UW Extension Education Committees; Building and Grounds and Fair Park Committees. The committee agreed to combining the Finance and Human Resources Committees on a trial basis. The committee will also review meeting schedules, county board rules and policies to review what items need to be brought to these two committees for their approval. No action taken.

14. **Financial Reports (March)**

- a. Clerk of Courts
- b. Corporation Counsel
- c. County Administrator
- d. County Board
- e. County Clerk

Financial Reports were provided for review. No action taken.

15. **County Administrator's monthly report**

Wehmeier gave a verbal report highlighting the following: Patricia Cicero is the new interim Land and Water Conservation Director. working on finalizing the Fair Park Director appointment. policy review including the personnel ordinance and also looking into creating an Administrative Policy; hired an limited term employee to help with various projects; Dodge County IGA and broadband; Youth Government Day who participated in giving their input on the Comprehensive Plan; working with DNR on the old highway site, sheriff's communication system; met with Mayor McFarland from Watertown; working with Ehlers and Associates on financing projects and met with Executive Farrow from Waukesha County. No action taken.

16. **Discussion and possible action on tentative future meeting schedule and agenda items**

- Approval of April 24, 2019 Executive Committee meeting minutes
- Approval of May 14, 2019 County Board meeting minutes
- Discussion and possible action on restructuring of County Board committees
- Discussion and possible action on County Administrators 2019 contract
- Strategic Plan
- Financial Reports (April)

17. **Next meeting:** May 29, 2019 at 8:30 a.m.

18. **Adjourn**

Motion by Mode/Nass to adjourn at 10:13 a.m. Motion approved 4-0.